

draft

Downtown Providence District Management Authority

Board of Directors Meeting Minutes

Thursday, June 21, 2007 8:30am

1. Roll Call

Director Granoff called the meeting to order at 8:35am.

Directors Present: Michael Corso, Robert Gagliardi, Richard Galvin, Evan Granoff, Richard Lappin, Thomas Niles, Christopher Placco, Maria Ruggieri and Stanley Weiss.

Ex-Officio Members Present: Diana Burdett and Arnell Millhouse.

Others present: Dan Baudouin, Executive Director of the Providence Foundation; Steve Gibson, President of Urban Place Consulting; Frank LaTorre, DID Director of Public Space; Frank Zammarelli, Operations Manager of Block by Block; Rosemarie Durette, DID Accounting Manager/Office Administrator.

2. Approval of Minutes from the May 17, 2007 Board meeting

Director Gagliardi motioned to approve the minutes from the May 17, 2007 board meeting. Director Placco seconded the motion and a roll call vote was held as follows:

Director Corso yes

Director Gagliardi yes

Director Galvin yes

Director Granoff yes

Director Lappin yes

Director Niles yes

Director Placco yes

Director Ruggieri yes

Director Weiss. yes

Therefore the motion passed.

3. Financial Report

Steve Gibson presented the financials for May 31, 2007. The Statement of Financial Position shows the DID to be in a comfortable cash position with adequate funds to pay monthly expenses and maintain and reserve. The DID continues to contribute \$3,500 per month to a sinking fund for capital equipment replacement.

The Statement of Operations shows a solid revenue position due to higher than anticipated interest income on both the bank balances and past due assessments, and lower than anticipated assessment non- and slow payment.

Director Gagliardi motioned to accept the May 2007 financials as presented. Director Weiss seconded the motion, and a roll call vote was taken as follows:

Director Corso yes

Director Gagliardi yes

Director Galvin yes

Director Granoff yes

Director Lappin yes

Director Niles yes

Director Placco yes

Director Ruggieri yes

Director Weiss. yes

Therefore the motion passed.

4. Nominating Committee Report

The terms for all the Officers on the Board were due to expire on June 30, 2007. Therefore, a Nominating Committee was formed to elect new Officers. This Committee consisted of Dan Baudouin, Diana Burdett, Joe DiBattista, Richard Lappin and Maria Ruggieri.

It was the committee's recommendation that the current Officers be allowed to serve another one year term. To do this a temporary change to the DID's by-laws needed to be made. A discussion followed about changing Article IV section 3, which read:

“No elected Officers shall serve more than two terms consecutively”

Director Placco motioned to make the change so that the current Officers could serve a third consecutive term. Director Ruggieri

seconded the motion and a roll call vote was taken as follows:

Director Corso yes

Director Gagliardi yes

Director Galvin yes

Director Granoff yes

Director Lappin yes

Director Niles yes

Director Placco yes

Director Ruggieri yes

Director Weiss. yes

Therefore the motion passed.

After the motion to change to the by-laws was approved, a formal nominating of Officers followed. The Officers nominated to serve a one year term are:

Evan Granoff – Chairman

Robert Gagliardi – Vice Chairman

Richard Lappin – Secretary

Stanley Weiss – Treasurer

Director Placco motioned to accept the nominations put forth by the committee. Director Galvin seconded the motion, and a roll call vote was taken as follows;

Director Corso yes

Director Gagliardi yes

Director Galvin yes

Director Granoff yes

Director Lappin yes

Director Niles yes

Director Placco yes

Director Ruggieri yes

Director Weiss. yes

Therefore the motion passed.

5. Marketing Report

Dan Baudouin updated the Board on where he is in the process of hiring a new marketing person. No one has been hired as of yet, but he is hoping to have the position filled soon. Because of this, we have taken more of a supporting roll in marketing, working with different events and the stores on Westminster St.

Our home page has been updated by our outside graphic artists. The site is now more attractive and easier to use.

Seventeen new aluminum DID signs have been hung in the district.

Also, we are getting ready to do a new run of the directory maps.

6. Report from Urban Place Consulting and Director of Public Space

Frank LaTorre provided the Board with an explanation of his project matrix. He first discussed the Hospitality Resource Partnership. At the Partnership's May 21 meeting, they decided to have a self

assessment for all clubs, parking lots and other late night businesses. This assessment will help fund the additional police foot patrols on Friday and Saturday from 11:00pm to 3:00am. Also improvements have been made in easing traffic after club closings. Police are directing traffic rather than using stop lights, and new signs have been put up marking the way to the freeway and the one way streets.

The planting and beautification plan is going along as scheduled. All the baskets have arrived and are ready for planting. Sidewalk planters are due to arrive the first week of July. A press release will be issued after the roll out of the plan.

7 Report from Block- By- Block

Frank Zammarelli distributed his statistics for the month of May. The numbers continue to be higher than last year. Most notable are the increases in assistance to pedestrians and motorists. There is also a concentrated effort that has increased contact with the business owners within the district. Trash and graffiti removal are also higher.

The planting and weeding of traffic islands and in front of PPAC has begun and will continue over the following weeks.

8. Other Business

The Mayor has appointed his Deputy Chief of Staff, Deborah Brighten, as the one contact person for parking issues in Downtown. Dan Baudouin and Arnell Millhouse have met with her to discuss getting

new parking space, to date 21 new on street spaces have been created. This effort will continue.

9. Adjournment

Director Granoff adjourned the meeting at 9:55a.m.

Respectfully submitted,

Rosemarie Durette

Accounting Manager/Office Administrator